

Telephone : 044-28335061  
Fax : 044-28331113



भारत सरकार / GOVERNMENT OF INDIA  
वित्त मंत्रालय / MINISTRY OF FINANCE  
राजस्व विभाग / DEPARTMENT OF REVENUE

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE  
TAMILNADU & PUDUCHERRY ZONE  
26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034  
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

सी.सं.C.No.II/03/04/2021 -सं.नि.प्रा.स्था.CCA.Estt

दिनांक/Date : 30.03.2021

To,  
The Principal Commissioner / Commissioner, GST & Central Excise,  
Chennai North / South/ Outer / Chennai Audit-I/II/Appeals-I/II

Sir/Madam

Subject: AGT 2021 in the grade of Superintendent – Calling for  
Details – reg.

1. Please refer to the Transfer Policy 2018 of this Zone circulated vide letter C.No.II.39/417/2017 dated 27.04.2018. As per the Transfer Policy 2018, the following criteria are adopted to reckon the postings in erstwhile Commissionerates in the grade of Superintendent

Sl. No.	GST FORMATIONS	Formations reckoned for calculating the continuous tenure in Commissionerates/ Groups/ Zone	Prescribed Tenure
1	Pr. CCO, Chennai GST & Central Excise	CCO, Central Excise & PCCO.	2 years
2	Chennai North	Chennai — I, Service Tax —I, Service Tax CCO & Chennai North	4 Years
3	Chennai South	Chennai-II, Chennai IV, Service Tax-II & Chennai South	4 Years
4	Chennai Outer	Chennai-III & Service Tax-III & Chennai Outer	6 years
5	Audit-I & II Chennai	Internal Audit Sections of Erstwhile Commissionerates, LTU Audit Circle & Audit-I/II CX Chennai, Service Tax Audit & Audit-I/II GST Chennai	4 Years
6	Chennai Appeals- I & II	Appeals-I /II CX & Service Tax Appeals	2 years
7	Chennai Group	PCCO, Chennai North, Chennai South, Chennai Outer, Chennai Audit-I/II, Chennai Appeals-I/II	12 years

2. Further, the period of tenure in the following formations are excluded for counting of continuous tenure in a Group as per Para 6.2 of Transfer Policy.

1. Posting on Deputation.
2. Posting on local rotational transfer basis to DGRI, DGGI.
3. Posting to CESTAT, Settlement Commission
4. Posting to SEZ

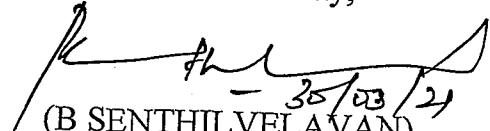
3. Officers who have completed their prescribed tenure in the respective Groups and retiring on Superannuation within two years as on 31.05.2021 are excluded.

4. It is requested to send the details of all the Superintendents working in your Commissionerate in the following format. (The said details may also be sent in Excel format to E mail ID [ccaestt-prcco@gov.in](mailto:ccaestt-prcco@gov.in)). The cut off date for counting of tenure shall be 31.05.2021.

Sl. No	Emp Code	Name of the Superintendent S/Shri/Smt	Date of Birth	Date from which continuously working in the <b>COMMISSIONERATE</b> in the Executive Cadre (i.e total combined tenure in the cadre of Inspector and Superintendent) as per Transfer Policy 2018. DD/MM/YYYY	Date from which continuously working in <b>CHENNAI GROUP</b> in the Executive Cadre (i.e total combined tenure in the cadre of Inspector and Superintendent) as per Transfer Policy 2018 DD/MM/YYYY
(1)	(2)	(3)	(4)	(5)	(6)
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5. It is requested to ensure that all the above details reach this office on or before 30.04.2021.

Yours faithfully,

  
 (B SENTHILVELAVAN)  
 ADDITIONAL COMMISSIONER (CCA)

Copy to : 1) The CAO, PCCO, Chennai.  
 2) The Superintendent (Computer), GST & Central Excise, Chennai North for display in official website.